

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Thelma Hayter, DMH  
**Scribe:** Sara Parks  
**Date:** 5/4/05  
**Time:** 10 - 11 a.m.  
**Location:** Hargrove, Conference Room A

**IPRS Core Team Attendees:**

x Sharlene Bryant  
 x Cathy Bennett  
 x Cheryl McQueen  
 x Shannon Johnson  
 Gary Imes  
 Joyce Sims  
 x Paul Carr  
 x Rick Debell  
 x Thelma Hayter  
 x Eric Johnson

**Others:**

x Ron Oldham  
 x Trenton Hardy  
 x Sandy Flores  
 X Sara Parks  
 x Mike Frost  
 X Linda Smith  
 X Angela Floyd  
 x Pamela Horrell  
 x Carlisa Stallings

**Attendees:**

x Alamance-Caswell	Onslow
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	Riverstone
x Cumberland	x Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	SE Regional
x Guilford	x Smoky Mountain
X Johnston	x Tideland
x Lee-Harnett	x VGFW
Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

**Attendees:**

**Agenda:**

**Item No.    Topics**

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|----|--------------------------------|---|
| 1. | <b>Division and EDS Review</b> | <b>Review April 22 &amp; 29 checkwrite results</b><br><b>Upcoming checkwrites:</b> May 6, 13, 20, June 3<br><b>Ron Oldham:</b> Update Medicaid issues<br><b>BugCentral Status</b><br><b>Key CSRs</b><br><b>Operations Support:</b> File Maintenance, Security, and Help Desk<br><b>Area Programs joining this week:</b> |
|----|--------------------------------|---|

**Attendees:**

**2. Area Programs**

Roll call

Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

Review April 22nd & 29th checkwrite results, Upcoming checkwrite (cut-off-dates) – May 6, 13, 20, June 3

Remaining '05 checkwrite schedule posted on IPRS Home Page

Agenda items

June's "Outpatient Behavioral Health Provider Expansion Seminar"

Registration

- Registration form -  
<http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf>
- Bulletin address -  
<http://www.dhhs.state.nc.us/dma/bulletin/0505bulletin.htm>
- Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating.
- May '05 Special bulletin -  
<http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf>

2004 IPRS Core Team minutes/checkwrites on IPRS Web Site; '05 published soon

Cut off for Non-HIPAA Complaint Transaction

CSM users need to do format testing on CAS segment

Confirm that Substance Abuse Memo from Mike Mosley has been re-distributed

Submit adjustment through compliant 837 or NCECS Web Tool Non Compliant

IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell

MMIS Updates - Ron Oldham & Shannon Johnson  
Medicaid Questions or Concerns

Updates to Roll Call?

Any other area program questions/comments?

DMH and/or EDS concluding remarks.

**Next Meeting: May 11, 2005**

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

**ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)**

Item No.	Topics
1.	<b>Review April 22, 29 checkwrite results</b>
2.	<b>Upcoming Checkwrites (cut-off dates)</b> - May 6, 13, 20, June 3 – Last checkwrite is June 17 <sup>th</sup> for this fiscal year. First checkwrite of next fiscal year is July 1, 2005
3.	<b>Ron Oldham &amp; Shannon Johnson-</b> Update Medicaid issues – Shannon is still waiting on Carol Robertson regarding EOB 79.
4.	<b>Bug Central Status:</b> 2 bugs; 1 in process working and 1 in customer review
5.	<b>Key CSRs:</b> DPE high priority. We have a meeting following Core Team.
6.	<b>Operations Support – File Maintenance, Security</b> – Thelma will call Judy Boone to see if she has submitted 5 security request. Request need to be completed by Thursday. Thelma include IPRS BA's in the distribution of Core Team agendas going forward. Trenton asked if Eric can access all applications. Mike is still working on reserving Conf Room A at 9am every Tuesday for Phase II meetings.

**ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**

Item No.	Topics
1.	<b>Roll Call</b> (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue.
3.	Review April 22 <sup>nd</sup> & 29 <sup>th</sup> checkwrite results; Upcoming checkwrite (cut-off dates): May 6, 13, 20, June 3
4.	Remaining '05 checkwrite schedule posted on IPRS Home Page. Last checkwrite is June 17 <sup>th</sup> for this fiscal year. First checkwrite of next fiscal year is July 1, 2005

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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5. **Agenda items**

June's "Outpatient Behavioral Health Provider Expansion Seminar" Registration

Q: Gina (Catawba) – Is the IPRS registration the same as the DMA registration?

A: Eric will be sending an email for LME training, which will be from 2-4pm. We will need to know about how many people will be attending.

C: Gina (Catawba) – I did not see any directions listed for the Salisbury seminar.

A: We will get it added.

- Registration form - <http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf>
- Bulletin address - <http://www.dhhs.state.nc.us/dma/bulletin/0505bulletin.htm>
- Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating.
- May '05 Special bulletin - <http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf>

2004 IPRS Core Team minutes/checkwrites on IPRS Web Site; '05 published soon

Cutoff for Non-HIPAA Compliant Transactions – Please have all your testing complete by August. DMA will not accept non-compliant transactions.

CSM users need to do format testing on CAS segment – We still need Alamance-Caswell, Albemarle, Crossroads, Roanoke-Chowan to complete this task. Submit modifications by May 2<sup>nd</sup> and call our ECS department if you have any questions.

Submit adjustment through compliant 837 or NCECS Web tool Non – Compliant - We want to cut down on year-end adjustments.

**IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell**

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Q: Libby (Eastpointe) – Is there a report on the web that shows a running total of pop groups?

A: No – just the monthly report.

Q: Phase II seminars – who should attend the morning sessions?

A: Two people from your billing staff. For the afternoon session, as many LME's as you would like.

Q: Candance (Durham) – With regards to 8505 denials, should we resubmit claim on the secondary pop group if the primary does not pay?

A: No – it would have routed automatically to the secondary pop group if the primary didn't pay.

Q: Gina (Catawba) – Physician's assistant where do they fit in with regards to direct provider enrollment?

A: They do not enroll directly with Medicaid. They should bill as normal.

Q: Tommy (Sandhills) – On the multi-specialty application who do we need to list?

A: Just list the officers.

Q: Do all LME's have to fill out agreements?

A: Yes – we must have their signature.

Q: (VGFW) – We are merging with Riverstone so after 7/1/05 should we enroll with our tax id or Riverstone?

A: Enroll with tax id that will be used effective 7/1/05

Q: Susan (Pathways) – Will Cheryl have updated handouts from the Phase II session anytime soon?

A: You will have them hopefully by next week.

Q: Tom (Western Highlands) – Where you are on gathering MQB guidelines?

A: We are halfway finished and will get those out as soon as we are done.

**ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)****Item  
No.**

**Topics**

Q: Kim (Neuse) – I have an old document I found regarding denials. Who should I fax this to?  
 A: Paul Carr at 919-816-3299.  
 Q: Kim (Neuse) – Any update on CAP issue with 1551 denials? I am still getting denials.  
 A: Send examples to Shannon Johnson.  
 Q: Dean (Roanoke Chowan) - Since MD group number changed are they any hard copies we can send to providers regarding these changes?  
 A: Cheryl will send something next week.  
 Q: Kathy (Rockingham) – Cheryl do you have any more handouts from your session since I was unable to attend?  
 A: I will have an attachment sent with the agenda or send it in a separate email.  
 Q: Gina (Catawba) – After 7/1 is there any way to find out how the F2 stamp is affected?  
 A: Shannon will get back with you on this one after she emails Carol Robertson.  
 Q: Jody (Johnston) – On my 4/28 RA I received denials (code 68) from Medicaid and I'm not sure why. Any idea why they denied?  
 A: Fax examples to Shannon at 919-851-4014.  
**Ron Oldham & Shannon Johnson – MMIS Updates --** Shannon is still waiting on Carol Robertson regarding EOB 79 and she is researching MQB.

**Medicaid Questions or Concerns**

Q: Kim (Neuse) – Any idea why I have MQB client whose claim is denied for Medicaid (292) but paying on the IPRS side? One claim keeps appearing on Medicaid RA.  
 A: Send examples to Paul Carr.

6. **Updates to Roll Call?**
7. **Any other area program questions/comments:**
8. **DMH and/or EDS Concluding Remarks:**

**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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